

Safeguarding and Prevent Policy

Introduction

This policy outlines the responsibilities of all employees, contractors, and individuals working on behalf of Elevate EPA Ltd (Elevate), whose roles involve interaction with children, young people, or vulnerable adults. It aligns with the Prevent Agenda scheme and should be read alongside the following policies:

- Fair Access Policy
- Complaints and Appeals Policy

Compliance with the Counterterrorism and Security Act 2015

In accordance with Section 26 of the Counterterrorism and Security Act 2015, Elevate, as an End Point Assessment Organisation, is obligated to exercise due regard to preventing individuals from being drawn into terrorism. We are committed to promoting the welfare of all children, young people and vulnerable adults and ensuring their safety.

Key Measures

To uphold our commitment, Elevate has implemented the following measures:

- All Elevate EPA Assessors and staff will receive a copy of the Elevate Safeguarding Policy and are strongly advised to familiarise themselves with the additional policies mentioned herein.
- Elevate EPA Assessors are expected to complete Prevent Training, with government training recommended. Certificates should be downloaded and stored on the assessor's CPD log, available at [Prevent Training](#).
- Employees and staff involved in onsite assessments will be requested to undergo a DBS check.

Reporting Violations

If you suspect a contravention of this policy, it is imperative to report it promptly to your line manager or the owner.

Designated Safeguarding Officer

- TBC
- Email:
- Phone:

Confidentiality

Elevate places great importance on maintaining confidentiality. Information collected regarding policy contraventions should be shared only with individuals who have a legitimate need to know.

Recording Allegations/Concerns

All allegations and concerns should be documented in accordance with the Elevate Complaints and Appeals Policy. The recorded information must be factual and not opinion based. Data collected will be securely stored, with restricted access, and will adhere to Data Protection Regulations.

Policy Review

This policy was last updated in September 2023 and will undergo annual reviews as required by legislation.