

Health and Safety Policy

At Elevate EPA Ltd (Elevate), we are committed to providing a safe and healthy environment for our employees, apprentices and all individuals associated with our organisation. We recognise that health and safety are paramount in all our activities and operations. This policy outlines our commitment to ensuring the well-being of everyone involved and our dedication to complying with relevant health and safety legislation and regulations.

Objectives

Our primary health and safety objectives are:

- To prevent accidents, injuries, and incidents within our workplace and during EPA assessments.
- To comply with all applicable health and safety laws, regulations, and standards.
- To continually assess and improve our health and safety practices.
- To ensure all employees and apprentices are aware of their responsibilities regarding health and safety.
- To provide appropriate training and resources to promote a safe working environment.

Responsibilities

Management

- Elevates' management is responsible for creating and maintaining a safe working environment.
- They will allocate necessary resources for the implementation of health and safety measures.
- Regular reviews of this policy will be conducted to ensure its effectiveness.

Employees and Apprentices

- All employees and apprentices are responsible for following health and safety procedures, guidelines, and instructions.
- Reporting any hazards, incidents, or unsafe conditions promptly to the Managing Director.
- Participating in health and safety training and awareness programs as required.

Implementation

- Risk assessments will be conducted regularly to identify and control workplace hazards.
- Appropriate safety equipment and personal protective equipment will be provided and maintained.
- Emergency response plans and procedures will be established and communicated to all employees and apprentices.
- Regular health and safety meetings and training sessions will be conducted to promote awareness and continuous improvement including, with respect to working from home

- Incidents, near misses, and accidents will be investigated promptly, and corrective actions will be implemented to prevent recurrence.

Communication

- Elevate will maintain open channels of communication regarding health and safety matters.
- Employees and apprentices will be encouraged to voice their concerns and suggestions regarding health and safety.
- Health and safety information will be readily available to all employees and apprentices.

Review and Evaluation

This Health and Safety Policy was revised in September 2023 and will be reviewed annually, or as needed, to ensure its ongoing relevance and effectiveness. Feedback from employees, apprentices, and relevant authorities will be considered during these reviews.

Conclusion

Elevate is committed to fostering a culture of safety, where the health and well-being of our employees, apprentices, and visitors are of utmost importance. Through effective implementation, monitoring, and continuous improvement of this policy, we aim to create a safe and healthy workplace for all.